



Critical Incident Response

Appendix 14

© 2023 Australian Auto-Sport Alliance(AASA)



INDEX

1.	BACKGROUND	3
2.	GENERAL POLICY	3
3.	INCIDENTS	3
	Incident 3	
	Emergency Incident	3
	Medical Alert	3
	Critical Incident	3
	Major Emergency	4
4.	EVENT OFFICIALS	4
5.	MEDICAL INJURY CODES	4
	CODE 1 - Time Critical Medical Emergency	4
	CODE 2 - Potential Time Critical Medical Emergency	4
	CODE 3 - Medical Centre Assessment required	4
	CODE 4 - Medical Assessment Completed	4
	CODE 99	5
6.	GENERAL PROCEDURES - CRITICAL INCIDENTS	5
7.	OTHER EMERGENCIES	6
	7.1. Disaster Provisions	6
	7.2. Chemical Spill	7
	7.3. Bomb Threat	7



1. BACKGROUND

Motor Sport Events pose an inherent risk of injury to the Participants, Officials, Spectators and other attendees at an Event. Notwithstanding the most stringent safety measures, there is a need to be prepared to respond in an appropriate and time sensitive manner to any Incidents that may arise. The aim of the AASA Critical Incident Response Procedures Policy is to provide Event Organisers with protocols in the Event of a Critical Incident.

2. GENERAL POLICY

The Safety Plan for each Event should be tailored to the Level of risk, approximate number of participants and/or spectators, and the availability of Civil Medical Services. Events such as rallies and off-road racing will require a comprehensive Safety Plan, which details the personnel and equipment that will be available at the Event, the location of the Medical Centre, road closures, and Permits from the relevant government authorities. Where an Event Safety Plan has been approved by AASA, it must be followed, particularly for a Critical Incident.

3. INCIDENTS

Incident

An Event which results in assessment of a person or persons by Medical personnel at an AASA Sanctioned Event.

An unusual or unplanned Event (of significance) which:

- a) occurs as a direct result of racing activity; or
- b) affects the safety of any person engaged in racing activity; or
- c) exposes any deficiency in safety procedures or facility.

It is the ultimate responsibility of the Clerk of Course to decide whether an Event constitutes an Incident.

Emergency Incident

An Incident which requires remedial action (beyond that normally available at the scene of the Incident) including:

- a) the mobilisation of some or all Medical Personnel;
- b) which in the opinion of the Clerk of Course or Stewards of the Meeting, may warrant the stopping of an Event. The stopping of an Event is warranted if the safety of any person is unreasonably compromised because of an Incident, and after the routine responses available while the Event is continued have been utilised or considered.

Medical Alert

An Incident or situation which has not been declared a Critical Incident, but which requires the concentrated focus of the Medical Team on a response and which may escalate into a Critical Incident.

Critical Incident

An Incident which results in:

- a) Injury (of significance) to any person; or



- b) Critical injury to any person, which is likely to cause death.

Major Emergency

A major Emergency is an Incident, more likely occurring in the public area but possibly in the area specified for competition, which is beyond the scope of the resources at the venue to cope with and where there is considered to be increased danger to personnel if outside assistance is not sought.

4. EVENT OFFICIALS

The Clerk of Course will be the person responsible for halting any motorsport activity where an Incident has occurred, generally by deploying the red flag, although this method may vary depending on the nature of the Event. For example, at tarmac rallies where the vehicles are fitted with Rallysafe units, this information will be relayed electronically. The Clerk of Course will direct and coordinate with the appropriate Officials to manage the Incident, unless an Emergency Response Coordinator has been nominated for the Event.

Once the First Responders have reached the scene, they will make further assessment of the situation and advise the Clerk of Course immediately, using the codes detailed in this document to relay the status of any persons involved in the Incident.

From this point, various other Officials may be called into action as appropriate, at the direction of the Clerk of Course or other appropriate Official.

5. MEDICAL INJURY CODES

The on-course Medical Team should use these injury codes to advise Event Control of the competitor injury status:

CODE 1 – Time Critical Medical Emergency

- Patient Injured and has “Life Threatening Injuries”
- Patient UNCONSCIOUS (L.O.C)
- Patient will be urgently transported to Mobile Medical Unit

CODE 2 – Potential Time Critical Medical Emergency

- Patient has “Serious Injuries” and may have “Life Threatening Injuries” not yet apparent
- Patient Post L.O.C
- Patient will be transported to Mobile Medical Unit ASAP

CODE 3 – Medical Centre Assessment required

- Patient has minor injuries
- Patient requires further inspection at the Medical Centre
- Patient will be transported to Mobile Medical Unit if required

CODE 4 – Medical Assessment Completed

- Patient assessed at Medical Centre and cleared for further competition or duties.



CODE 99

- Critical Incident

6. GENERAL PROCEDURES – CRITICAL INCIDENTS

Where a AASA approved Safety Plan has been issued for an Event, it must be followed.

- On-track Incident Occurs - the Clerk of Course declares the race to be stopped and activates the Red Lights/Flags. Clerk of Course will coordinate the marshal response to the Incident and the Medical Team will respond as requested by the Clerk of Course.
- If circumstances dictate that an announcement be made to spectators (e.g. at a circuit Event), the following holding statement can be issued: "Ladies & gentleman, we will take a short break so the Medical crews can respond to the situation in the safest manner. Thank you for your patience".
- The Medical Team at the scene and/or Chief Medical Officer will quickly assess the competitor and declare the condition via an injury code, including "CODE 99" confirming the critical status of the injury.
- The appropriate Official formally declares a "Medical Alert" to the Clerk of Course.
- The Patient will be moved to the Medical Centre, if deemed appropriate and safe to do so, for continued Emergency Medical care and this area may require additional Marshals & Security as coordinated by the Clerk of Course. As soon as practical, the Chief Medical Officer / Medical Team will inform the Clerk of Course of an update on the patient status. Emergency Coordinator in consultation with the Chief Medical Officer / Medical Team will then either cancel the "Medical Alert" or proceed with the Critical Incident response. If circumstances require that an announcement be made, the following statement can be issued: "[Competitor] has been relocated to {Hospital/Medical Centre} and is being assessed and receiving Medical care. We will update you further as to when the Event may resume".
- In the Event of a fatality on the track or course, the scene must be left intact, unless it presents an immediate safety hazard to others, and the Event called off. Triple zero and Worksafe (or other state equivalent) must be called. AASA must also be advised as soon as practicable. Any Media statements will be handled by the AASA office only. A statement/announcement can be made as follows: "There has been a critical Incident and we have had to cancel the continuation of the Event. We would like to express our sincere condolences to [competitor names], if authorised to release] and their family(s). Thank you all for your understanding in this situation.
- The Clerk of Course will then advise key stakeholders of the Critical Incident via radio or mobile phone, including Australian Auto-Sport Alliance Pty Ltd.
- The Clerk of Course or assistant/s will ensure the Incident scene environment is left untouched by the marshals, staff or Officials, unless it poses an immediate safety hazard.
- If appropriate, the Clerk of Course will inform other competitors and/or spectators that an Incident has occurred and the Event has been stopped or cancelled.
- At this point, a Critical Incident Command Post must be implemented. The Clerk of Course will request the key Officials to attend the Critical Incident Command Post. The Clerk of Course will further declare a Media blackout as required. An appropriate senior Official should be nominated as the "Motorsport Incident Coordinator" to coordinate with the Clerk of Course. Where appropriate, the requested personnel at the Critical Incident Command Post at this time should include, but are not limited to:



- i. Operations Manager (if a circuit Event)
 - ii. Clerk of Course
 - iii. Race Secretary
 - iv. Event Steward (if applicable)
 - v. Chief Scrutineer
 - vi. Emergency Coordinator (if applicable)
 - vii. Media Manager (if appointed)
 - viii. Police (if attending the Event)
- k) At this time, the nominated "Motorsport Incident Coordinator" will stay in regular contact with the Clerk of Course, Operations Manager and AASA with and for updates.
- l) The Clerk of Course and Chief Scrutineer will coordinate the removal of the vehicle/s (as appropriate) to the secure impound location, only after coordination with the Critical Incident Command Post.
- m) The "Motorsport Incident Coordinator" working with the Clerk of Course, (+/- AASA representative if in attendance) will coordinate a response strategy. A Media response will be coordinated through the AASA. This press release and/or conference to be presented at a time and location as agreed by the key stakeholders.
- n) It will be the responsibility of AASA to manage all Media aspects of the Incident.
- o) No statement or information should be supplied to any persons prior to the Official release which will be provided by AASA only.
- p) The "Motorsport Incident Coordinator" will arrange for the Motorsport Peer Support Coordinator/Chaplain to provide assistance to those affected by the Critical Incident. This focus should extend to Race Officials, Pit Crew, Family and Friends. The Motorsport Peer Support Coordinator/Chaplain can use the resources of the Medical Team as available.
- q) The Clerk of Course after receiving Official Notification from "The Police Officer in Charge" and "Motorsport Incident Coordinator" will have the track (or Critical Incident area) formally handed back to their control.
- r) The Event will continue if possible and if agreed by the Critical Incident meeting, subject to appropriate State Police and/or Steward approval, plus full ability to comply with the required track safety standards.
- s) Procedures at this point will follow the required tasks of the State Police and policies as coordinated by the Critical Incident Command Post.
- t) All Media enquiries should be directed to Australian Auto-Sport Alliance Pty Ltd.

7. OTHER EMERGENCIES

7.1. Disaster Provisions

In circumstances where a disaster is declared by the Clerk of Course, the Event will be stopped and all Emergency personnel will proceed in accordance with instructions from the Emergency Controller. In a situation where Event Control and its personnel has been rendered inoperative, the most senior Sector Marshal available shall take charge and act in the capacity of the Emergency Controller. The above Sector Marshall shall put into effect the Master Emergency Management Plan, including appropriate contact with the relevant State Emergency Services.



7.2. Chemical Spill

In the Event of a chemical spill, the Clerk of Course will direct the Chief Security Officer to move the competitors, spectators and/or Event personnel up wind of the spill and out of danger from vapours. The Emergency Controller will contact the relevant authorities.

7.3. Bomb Threat

In the Event of a bomb threat, the Clerk of Course will direct the Chief Security Officer to move all competitors, spectators and/or Event personnel to an area deemed safe. The people will be notified of such via the public-address system or other appropriate means. The Emergency Controller will contact the relevant authorities.