



AASA Online Permit Application Process

- Race Events: National, State or Club Level Events
- Non-Race Events: Extreme Events, Burnouts, Drifting (including practice), Go to Whoa, Drag Racing, Power Skids, Sprints, Single or Multi Car Club Lap Dash, Ride/Corporate Day, Car Show/Show & Shine, Photo/Film Shoot, Come & Try/Fun Day, Driver Training, Motorkhana, Autokhana/Khanacross, Ride-on Mower Racing, Hill Climb, Touring Road Events
- Rally Events: Tarmac, Gravel, Rallysprints
- Off Road Racing Events: National, State or Club Level Events, Practice
- Step 1:** Ensure that you have read the AASA Terms & Conditions – Permits
- Step 2:** Login or sign up to the Promotor Permit Portal
When signing up you will need to populate your Promotor Account details
Now that you have created your Promotor account, you can apply for a Permit via the Apply for a Permit Tab.
As the Promotor, you will need to attach a copy of the Supplementary Regulations, Entry Form and any other required documents in word or pdf format for approval by AASA. AASA Supplementary Regulations Templates are available at www.aasa.com.au.
- Step 3:** Once the application and any other documents are submitted you will be able to keep track of the Permit status and process via your Promotor Portal Dashboard. After the approval, the AASA Invoice will be ready for download and after we receive the payment you will be able to download the Permit for your Event as well. All required Event documents are available to download from your Portal and at www.aasa.com.au.
- Step 4:** Post Event Paperwork **must** be uploaded to the AASA Permit Portal within 7 days of the Event.
- Step 5:** Last of all when the Post Event Documents are returned the Event will be marked completed.



Post Event Document required to be completed for Non-Race and Race Events

Non-Race Event:

Clerk of Course Report
Licence Holder Details
Incident Reports
Officials Sign on Sheet

Race Event:

Clerk of Course Report
Stewards Reports
Licence Holder Details
Incident Reports
Officials Sign on Sheet
Event Results

